



# 2023 Self-Nomination Form

Use this form to **nominate yourself** for any of the delegate positions listed below. Active members in good standing are eligible to be nominated for all positions; however, if you are elected as both a local and state delegate to the NEA Representative Assembly, you will be requested to designate which status you choose prior to the certification of delegates. ***Stipends given to assembly delegates may not cover all costs!***

Return this form to the United Service Unit Office on or before 3:00 p.m. on Friday, February 17, 2023.

## **SITE LEADER (BUILDING REPRESENTATIVE)**

\_\_\_\_\_  
Name as it is to appear on the ballot

\_\_\_\_\_  
Personal E-Mail Address Required

\_\_\_\_\_  
Work Location

\_\_\_\_\_  
Cell Phone

## **MESP EXECUTIVE BOARD POSITIONS**

**President** (Term through June 30, 2026)       **Secretary** (Term through June 30, 2026)

**Director – Para – Seat #2** (Term through June 20, 2026)

PLEASE PRINT:

\_\_\_\_\_  
Full Name as it is to appear on ballot

\_\_\_\_\_  
Home/Cell Phone (Please specify)

\_\_\_\_\_  
Personal E-Mail Address Required

\_\_\_\_\_  
Worksite

\_\_\_\_\_  
Shirt Size

## **NATIONAL AND STATE CONVENTIONS**

I wish to be nominated to serve in the position(s) checked below:

**Local delegate to the NEA Representative Assembly (Orlando, FL July 2-6, 2023)**  
*(Delegates employed during the summer will be required to take 1 or more personal days in order to attend.)*

**State delegate to the NEA Representative Assembly (Orlando, FL July 2-6, 2023)**  
*(Delegates employed during the summer will be required to take 1 or more personal days in order to attend.)*

**Local delegate to the FEA Delegate Assembly (Orlando, FL October 12-14, 2023)**  
*(Delegates will be required to take 1 personal day in order to attend.)*

*Persons who are not elected in the initial balloting will be placed in descending order of the votes received. In the event that additional delegate seats are awarded, or alternate delegates are necessary, such delegate seats will be offered in descending order. **Stipends given to assembly/convention delegates may not cover all costs! Delegates receiving stipends must submit receipts directly to the United Service Unit Office or be subject to a form 1099.***

*A local delegate to the NEA Representative Assembly is required to attend all sessions at the Assembly and state caucus meetings. MESP may provide a stipend, as long as the delegate performs their obligations by attending all sessions.*

*A state delegate to the NEA Representative Assembly is eligible for a stipend from FEA, as long as the delegate performs their obligations by attending all sessions at the Assembly and state caucus meetings. Please note that if the NEA Representative Assembly is virtual FEA does not provide a stipend*

*A local delegate to the FEA Delegate Assembly may be provided a double-occupancy hotel room paid for by MESP and may be provided a stipend for the Assembly as long as the delegate performs their obligations at the Assembly.*

# 2023 Self-Nomination Form

## ARTICLE II -- DUTIES OF OFFICERS

### A. The President shall:

1. Serve as the official spokesperson for the Association unless he/she delegates such authority to another person.
2. Preside at all meetings of the Association Representative Council and Executive Board.
3. Receive and consider granting excusal requests for attendance at Executive Board and Rep. Council meetings.
4. Appoint the Chairperson and members of standing committees.
5. Assist the Treasurer in preparing a preliminary budget to be presented to the Executive Board for approval.
6. Prepare a tentative agenda for each meeting of the Executive Board, Association Representatives and general membership.
7. Serve as a representative to the United UniServ Coordinating Council.
8. Serve as the automatic Lead Delegate to the FEA Delegate Assembly, the NEA Representative Assembly, and the AFT Convention; and
9. Perform such other functions usually attributed to the office of President.

### B. The Vice-President shall:

1. Perform the duties of the President if the President is unable to perform the duties of office.
2. Attend all Executive Board and Association Representative Council meetings.
3. Serve as an automatic Delegate to the FEA Delegate Assembly.
4. Serve as Lead Delegate to the NEA Representative Assembly and the AFT Convention whenever the President is unable to do so; and
5. Perform such duties as may be requested by the President or the Executive Board.

### C. The Secretary shall:

1. Keep the minutes of all Executive Board, Association Representative Council, and General Membership meetings and provide written copies of such minutes to the Executive Board.
2. Send notices of all Association meetings and official Association correspondence; and
3. Perform such other functions as may be requested by the President or Executive Board.

### D. The Treasurer shall:

1. Provide a regular financial report to the Executive Board and Association Representatives.
2. Coordinate the development of the Association's annual budget.
3. Perform such other functions as may be requested by the President or Executive Board, or as required by law.

## ARTICLE III -- DUTIES OF EXECUTIVE BOARD

### A. The Executive Board shall:

1. Attend all Association Representative Council and Executive Board meetings.
2. Serve as the policy setting body of the Association.
3. Establish the annual dues.
4. Adopt an annual budget.
5. Coordinate and help conduct the year-round membership campaign.
6. Approve the appointment of committee chairs and members.
7. Set dates and times of general membership meetings; and
8. Conduct other duties as may be mandated by the general membership.

### B. Meetings:

The Executive Board shall meet no less than four times each year. The first meeting shall be called by the President within thirty days of the beginning of the School Year. The Executive Board shall establish and adopt a schedule for subsequent meetings. Special meetings may be called by the President or by a petition signed by at least one-third of the members of the Executive Board.